

## **Privacy Policy**

This privacy policy sets out how Digital Ninjas Scotland will process and use any information that you provide us when you use this website. This applies to all products and services offered by Digital Ninjas Scotland. Information will only be used in accordance with this privacy statement.

### **Information we may collect about you:**

We may collect personal identification information from you in a number of ways, including, but not limited to, when you visit our site, make a booking, fill out a form and in connect with other activities and services we make available on our site. Information will include

- name and contact information including email address and phone number
- demographic information such as postcode
- other information relevant to surveys and/or offers
- any information necessary to complete an on-line enquiry you have submitted to us

### **Uses of the information:**

This information will be used for the following purposes:

- Internal record keeping.
- Improve our site
- Send periodic emails
- Process your enquiry/booking

### **Security:**

We have adopted suitable physical, electronic and processing procedures to safeguard and secure the information we collect online.

### **Web browser cookies:**

Our site may use “cookies” to enhance user experience. Once you agree, the file is added and the cookie helps analyse web traffic or lets you know when you visit a particular site.

Users may choose to set their web browser to refuse cookies, or to alert you when cookies are being sent. Please note that a cookie will not give us access to your computer or any information about you, other than the information you choose to share with us.

### **Third party websites and your information:**

Our website may contain links to enable you to visit other websites of interest easily. We cannot accept any responsibility or liability for their privacy policies.

**Changes to our Privacy Policy and Queries:**

Digital Ninjas Scotland has the discretion to update this privacy policy at any time. Any updates to this policy will be posted here. If you have any questions regarding our privacy policy please use our main contact form.